

PATIENT REGISTRATION

ID: _____

Chart ID: _____

First Name: _____

Last Name: _____

Middle Initial: _____

Patient Is: Policy Holder

Responsible Party

Preferred Name: _____

Responsible Party (if someone other than the patient)

First Name: _____

Last Name: _____

Middle Initial: _____

Address: _____

Address 2: _____

City, State, Zip: _____

Pager: _____

Home Phone: _____

Work Phone: _____

Ext: _____

Cellular: _____

Birth Date: _____

Soc Sec: _____

Drivers Lic: _____

Responsible Party is also a Policy Holder for Patient

Primary Insurance Policy Holder

Secondary Insurance Policy Holder

Patient Information

Address: _____

Address 2: _____

City: _____

State / Zip: _____

Pager: _____

Home Phone: _____

Work Phone: _____

Ext: _____

Cellular: _____

Sex: Male

Female

Marital Status: Married

Single

Divorced

Separated

Widowed

Birth Date: _____

Age: _____

Soc Sec: _____

Drivers Lic: _____

E-mail: _____

I would like to receive correspondences via e-mail.

Section 2

Section 3

Employment Status: Full Time

Part Time

Retired

Student Status: Full Time

Part Time

Medicaid ID: _____

Prof. Dentist: _____

Employer ID: _____

Prof. Pharmacy: _____

Carrier ID: _____

Prof. Hyg: _____

Primary Insurance Information

Name of Insured: _____

Relationship to Insured: Self

Spouse

Child

Other

Insured Soc. Sec: _____

Insured Birth Date: _____

Employer: _____

Ins. Company: _____

Address: _____

Address: _____

Address 2: _____

Address 2: _____

City, State, Zip: _____

City, State, Zip: _____

Rem. Benefits: _____

Rem. Deduct: _____

Secondary Insurance Information

Name of Insured: _____

Relationship to Insured: Self

Spouse

Child

Other

Insured Soc. Sec: _____

Insured Birth Date: _____

Employer: _____

Ins. Company: _____

Address: _____

Address: _____

Address 2: _____

Address 2: _____

City, State, Zip: _____

City, State, Zip: _____

Rem. Benefits: _____

Rem. Deduct: _____

Patient Name:

Birth Date:

Date Created:

Although dental personnel primarily treat the area in and around your mouth, your mouth is a part of your entire body. Health problems that you may have, or medication that you may be taking, c

Are you under a physician's care now? Yes No If yes _____

Have you ever been hospitalized or had a major operation? Yes No If yes _____

Have you ever had a serious head or neck injury? Yes No If yes _____

Are you taking any medications, pills, or drugs? Yes No If yes _____

Do you take, or have you taken, Phen-Fen or Redux? Yes No If yes _____

Have you ever taken Fosamax, Boniva, Actonel or any other medications containing bisphosphonates? Yes No If yes _____

Are you on a special diet? Yes No

Do you use tobacco? Yes No

Do you use controlled substances? Yes No If yes _____

Women: Are you...

Pregnant/Trying to get pregnant? Nursing? Taking oral contraceptives?

Are you allergic to any of the following?

Aspirin Penicillin Codeine Acrylic

Metal Latex Sulfa Drugs Local Anesthetics

Other? If yes _____

Do you have, or have you had, any of the following?

AIDS/HIV Positive <input type="radio"/> Yes <input type="radio"/> No	Cortisone Medicine <input type="radio"/> Yes <input type="radio"/> No	Hemophilia <input type="radio"/> Yes <input type="radio"/> No	Radiation Treatments <input type="radio"/> Yes <input type="radio"/> No
Alzheimer's Disease <input type="radio"/> Yes <input type="radio"/> No	Diabetes <input type="radio"/> Yes <input type="radio"/> No	Hepatitis A <input type="radio"/> Yes <input type="radio"/> No	Recent Weight Loss <input type="radio"/> Yes <input type="radio"/> No
Anaphylaxis <input type="radio"/> Yes <input type="radio"/> No	Drug Addiction <input type="radio"/> Yes <input type="radio"/> No	Hepatitis B or C <input type="radio"/> Yes <input type="radio"/> No	Renal Dialysis <input type="radio"/> Yes <input type="radio"/> No
Anemia <input type="radio"/> Yes <input type="radio"/> No	Easily Winded <input type="radio"/> Yes <input type="radio"/> No	Herpes <input type="radio"/> Yes <input type="radio"/> No	Rheumatic Fever <input type="radio"/> Yes <input type="radio"/> No
Angina <input type="radio"/> Yes <input type="radio"/> No	Emphysema <input type="radio"/> Yes <input type="radio"/> No	High Blood Pressure <input type="radio"/> Yes <input type="radio"/> No	Rheumatism <input type="radio"/> Yes <input type="radio"/> No
Arthritis/Gout <input type="radio"/> Yes <input type="radio"/> No	Epilepsy or Seizures <input type="radio"/> Yes <input type="radio"/> No	High Cholesterol <input type="radio"/> Yes <input type="radio"/> No	Scarlet Fever <input type="radio"/> Yes <input type="radio"/> No
Artificial Heart Valve <input type="radio"/> Yes <input type="radio"/> No	Excessive Bleeding <input type="radio"/> Yes <input type="radio"/> No	Hives or Rash <input type="radio"/> Yes <input type="radio"/> No	Shingles <input type="radio"/> Yes <input type="radio"/> No
Artificial Joint <input type="radio"/> Yes <input type="radio"/> No	Excessive Thirst <input type="radio"/> Yes <input type="radio"/> No	Hypoglycemia <input type="radio"/> Yes <input type="radio"/> No	Sickle Cell Disease <input type="radio"/> Yes <input type="radio"/> No
Asthma <input type="radio"/> Yes <input type="radio"/> No	Fainting Spells/Dizziness <input type="radio"/> Yes <input type="radio"/> No	Irregular Heartbeat <input type="radio"/> Yes <input type="radio"/> No	Sinus Trouble <input type="radio"/> Yes <input type="radio"/> No
Blood Disease <input type="radio"/> Yes <input type="radio"/> No	Frequent Cough <input type="radio"/> Yes <input type="radio"/> No	Kidney Problems <input type="radio"/> Yes <input type="radio"/> No	Spina Bifida <input type="radio"/> Yes <input type="radio"/> No
Blood Transfusion <input type="radio"/> Yes <input type="radio"/> No	Frequent Diarrhea <input type="radio"/> Yes <input type="radio"/> No	Leukemia <input type="radio"/> Yes <input type="radio"/> No	Stomach/Intestinal Disease <input type="radio"/> Yes <input type="radio"/> No
Breathing Problems <input type="radio"/> Yes <input type="radio"/> No	Frequent Headaches <input type="radio"/> Yes <input type="radio"/> No	Liver Disease <input type="radio"/> Yes <input type="radio"/> No	Stroke <input type="radio"/> Yes <input type="radio"/> No
Bruise Easily <input type="radio"/> Yes <input type="radio"/> No	Genital Herpes <input type="radio"/> Yes <input type="radio"/> No	Low Blood Pressure <input type="radio"/> Yes <input type="radio"/> No	Swelling of Limbs <input type="radio"/> Yes <input type="radio"/> No
Cancer <input type="radio"/> Yes <input type="radio"/> No	Glaucoma <input type="radio"/> Yes <input type="radio"/> No	Lung Disease <input type="radio"/> Yes <input type="radio"/> No	Thyroid Disease <input type="radio"/> Yes <input type="radio"/> No
Chemotherapy <input type="radio"/> Yes <input type="radio"/> No	Hay Fever <input type="radio"/> Yes <input type="radio"/> No	Mitral Valve Prolapse <input type="radio"/> Yes <input type="radio"/> No	Tonsillitis <input type="radio"/> Yes <input type="radio"/> No
Chest Pains <input type="radio"/> Yes <input type="radio"/> No	Heart Attack/Failure <input type="radio"/> Yes <input type="radio"/> No	Osteoporosis <input type="radio"/> Yes <input type="radio"/> No	Tuberculosis <input type="radio"/> Yes <input type="radio"/> No
Cold Sores/Fever Blisters <input type="radio"/> Yes <input type="radio"/> No	Heart Murmur <input type="radio"/> Yes <input type="radio"/> No	Pain in Jaw Joints <input type="radio"/> Yes <input type="radio"/> No	Tumors or Growths <input type="radio"/> Yes <input type="radio"/> No
Congenital Heart Disorder <input type="radio"/> Yes <input type="radio"/> No	Heart Pacemaker <input type="radio"/> Yes <input type="radio"/> No	Parathyroid Disease <input type="radio"/> Yes <input type="radio"/> No	Ulcers <input type="radio"/> Yes <input type="radio"/> No
Convulsions <input type="radio"/> Yes <input type="radio"/> No	Heart Trouble/Disease <input type="radio"/> Yes <input type="radio"/> No	Psychiatric Care <input type="radio"/> Yes <input type="radio"/> No	Venereal Disease <input type="radio"/> Yes <input type="radio"/> No
			Yellow Jaundice <input type="radio"/> Yes <input type="radio"/> No

Have you ever had any serious illness not listed above? Yes No If yes _____

Comments:

To the best of my knowledge, the questions on this form have been accurately answered. I understand that providing incorrect information can be dangerous to my (or patient's) health. It is my responsibility to inform the dental office of any changes in medical status.

Signature of Patient, Parent or Guardian:

X

Date: _____

DENTAL HISTORY

Please check if you have ever had any of the following:

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> Sensitivity to cold | <input type="checkbox"/> Jaw/ear pain | <input type="checkbox"/> Bleeding gums | <input type="checkbox"/> Food sticks between teeth |
| <input type="checkbox"/> Sensitivity to hot | <input type="checkbox"/> Grinding/clenching teeth | <input type="checkbox"/> Periodontal treatment | <input type="checkbox"/> Mouth sores/growths |
| <input type="checkbox"/> Sensitivity when biting (or to pressure) | <input type="checkbox"/> Clicking or popping jaw | <input type="checkbox"/> Loose teeth/broken fillings | <input type="checkbox"/> Bad breath/taste |
| <input type="checkbox"/> Sensitivity to sweets | <input type="checkbox"/> Worn/chipped teeth | <input type="checkbox"/> Dark teeth | <input type="checkbox"/> Hard to floss |
| <input type="checkbox"/> Fingernail or cheek biting | <input type="checkbox"/> Mouth breathing | <input type="checkbox"/> Orthodontic treatment. Year: _____ | <input type="checkbox"/> Complications from extractions |
| <input type="checkbox"/> Frequent blisters on lips or mouth | <input type="checkbox"/> Use a Water-Pik | <input type="checkbox"/> Fluoridated water/Well water | |

How often do you brush? _____

What texture? Soft Medium Hard

What type of tooth brush? Electric Regular

Mouth rinse brand: _____

Fluoride rinse/gel brand: _____

Toothpaste brand: _____

Toothbrush brand: _____

Any other homecare devices you use for your dental care? _____

How often do you floss? _____

Is it difficult to brush or floss any areas of your mouth? Yes No

If yes, please explain _____

Do you use tobacco (cigarettes or smokeless)? Yes No If yes, how often? _____

Do your gums bleed when brushing or flossing? Yes No

Do you have dry mouth? Yes No

Do you snack between meals on sweets, gum or soda pop? Yes No

Do you chew on both sides of your mouth? Yes No

Have you been instructed in caring for the health of your gums? Yes No

Have you ever been treated for periodontal disease? Yes No

If yes, when? _____

Where? _____

How was the infection treated? _____

Are you anxious about receiving dental treatment? Yes No If yes, what do you dislike about it? _____

Has fear of discomfort kept you from regular dental visits in the past? Yes No

Have you ever had a reaction to a dental product or procedure? Yes

No If yes, please explain _____

How do you feel about the appearance of your teeth? _____

Do you like the way your smile looks? Yes No if no, what dissatisfies you? _____

Are your teeth white enough? Yes No

Are there fillings or dental work that looks bad to you? Yes No

Are your teeth straight enough? Yes No

Do you have spaces between your teeth that you don't like? Yes No

Has cost prevented you from enhancing your smile in the past? Yes

No

Previous Dentist: _____

Date of Last visit: _____

Date of last Full-Mouth X-ray: _____

Date of last Bitewing X-ray: _____

Do you have any concerns about getting your mouth in excellent health?

Yes No If yes, what concerns you? _____

I certify that I have read and understand the above. I acknowledge that my questions, if any, about the information inquired above, have been answered in satisfaction. If my health history or medicine changes I understand that it is my responsibility to inform the dentist, hygienist, or a member of the staff. I will not hold my dentist, registered dental hygienist, or any member of his staff, responsible for any errors or omissions that I may have made in the completion of this form.

SIGNATURE: _____ DATE: _____

OFFICE POLICIES

PATIENT CONSENT & AGREEMENTS

Authorization and Release Agreement

All patients or guarantors (if the patient is a minor) are responsible for the full payment of services rendered by Dr. John C. Carter and/or his dental practice group. By signing this agreement, I agree to pay at the regular rates and terms of Dr. John C. Carter and any remaining balance due after my insurance company processes my claim(s) and makes payment or in some cases denies my claims and does not make a payment. I authorize and request that my insurance company remits payments directly to Dr. John C. Carter. I agree to present my insurance card at the time of my appointment along with any information required and necessary for any insurance claims to be filed. I authorize Dr. John C. Carter to release my diagnosis, records, treatment notes, x-rays, and any other information pertaining to my treatment or exams to a third party payer and/or health practitioner whenever necessary. I acknowledge if I give incorrect insurance or no insurance information that I will be responsible for submitting to my insurance company on my own and I will be responsible for my full out of pocket expenses at the time of service.

Financial Agreement

I understand scheduled appointments that I do not appear for or cancel 24 hours prior to my appointment time with Dr. John C. Carter it will be considered a "No Show." I understand a \$25.00 charge will be added to my account for each of these occurrences. I understand in the event that the account becomes delinquent (balance still due more than 60 days from the date(s) of service), a finance charge of 1.5% per month (18% annually) will be added to my account, and I will be responsible for paying the amount of these accruing finances charges until my account is settled and at a zero dollar balance. In the event that my account is turned over to a collection attorney, I agree that I will be responsible for an attorney fee equal to 35% of my outstanding balance due at the time my account is turned over for collection.

Dr. John C. Carter's practice is in-network (contracted) with the following insurance companies: Delta Dental Premier, Anthem, Metlife, and Aetna. Our office will submit to all insurance companies (regardless if we are in or out of network with them), with the exception of Medicare and Medicaid. Our office accepts payments by cash, check, Visa, MasterCard, and Discover. We do not accept American Express credit cards. We also accept payments CareCredit, which is a third party finance company we participate with. Depending upon your balance and credit history with our office we might consider allowing you to pay the amount due in equal installments over a 90-day period. This option is a case-by-case situation and requires the patient to sign a financial agreement prepared by our office and for a copy of the patient's credit card in order for us to run automatic payments for the agreed payment amount each month.

PLEASE CONTINUE READING AND SIGN ON BACK

Dental Treatment Patient Consent

I acknowledge that no guarantee or assurance has been made by anyone regarding my dental treatment other than Dr. John C. Carter's guarantee to stand behind the dental work he provides and in the event the patient is dissatisfied with services rendered Dr. John C. Carter will do everything possible to fix the issue with no duplicate charges for the same service. I understand I have the right and opportunity to ask questions regarding my treatment at every visit, and that Dr. John C. Carter and staff will answer any questions I might have. I understand that proposed treatment may change based on conditions found during the course of treatment that were not visible during the initial examination. I also understand that the treatment rendered may be different than traditional treatment due to considerations of the patient's age, medical condition, and out of office treatment environment. I understand the risks of refusing and not having recommended treatment performed. I also give my consent to any advisable and necessary dental procedures, medications, or anesthetics to be administered by the attending dentist for diagnostic purposes or dental treatment. I give my consent and authorization for Dr. John C. Carter, and his assigned associates to provide dental treatment to the named patient below. I also accept full financial responsibility, regardless of insurance coverage, for the dental treatment rendered on this patient. I am legal guardian or authorized agent of the patient.

HIPAA Policy

I understand that I have certain rights to privacy regarding my protected health information. These rights are given to me under the Health Insurance Portability and Accountability Act of 1996 (HIPAA). I understand that by signing this consent I authorize you to use and disclose my protected health information to carry out:

- Treatment (including direct or indirect treatment by other healthcare providers involved in my treatment)
- Obtaining payment from third party payers (e.g. insurance company)
- The day-to-day healthcare operations of your practice

I have also been informed of, and given the right to review and secure a copy of your Notice of Privacy Practices, which contains a more complete description of the uses and disclosures of my protected health information, and my rights under HIPAA. I understand that you reserve the right to change the terms of this notice from time to time and that I may contact you at any time to obtain the most current copy of this notice. I understand that I have the right to request restrictions on how my protected health information is used and disclosed to carry out treatment, payment, and health care operations, but that you are not required to agree to these requested restrictions. However, if you do agree, you are then bound to comply with this restriction. I understand that I may revoke this consent, in writing, at any time. However, any use or disclosure that occurred prior to the date I revoke this consent is not affected.

My signature below indicates that I understand, agree to, and have completely read all of the above policies and agreements for Dr. John C. Carter's practice.

Patient Name (*print*): _____ Date: _____

Responsible Party (*print*): _____ Date: _____
(if different than patient)

Patient/Responsible Party Signature: _____ Date: _____

Witnessed By: _____ Date: _____